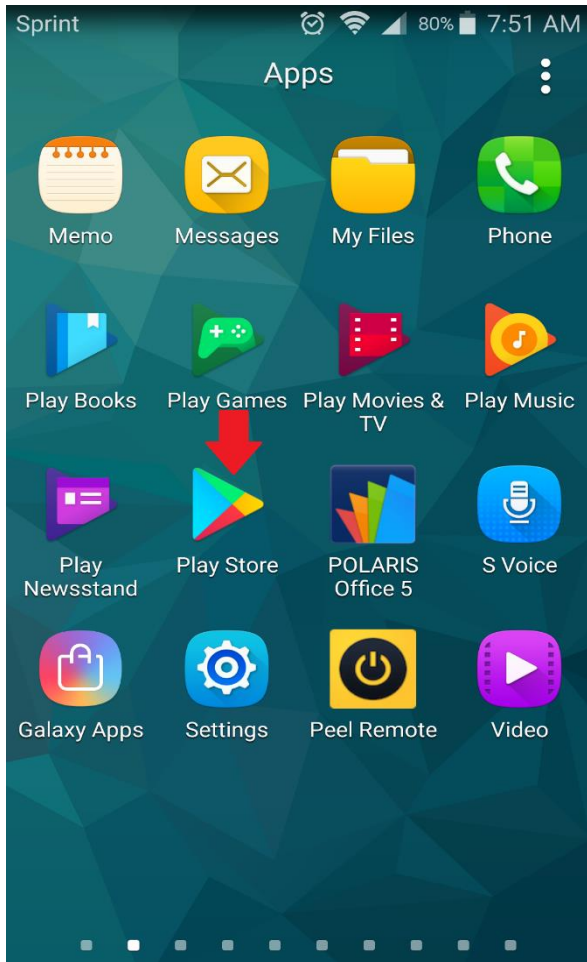
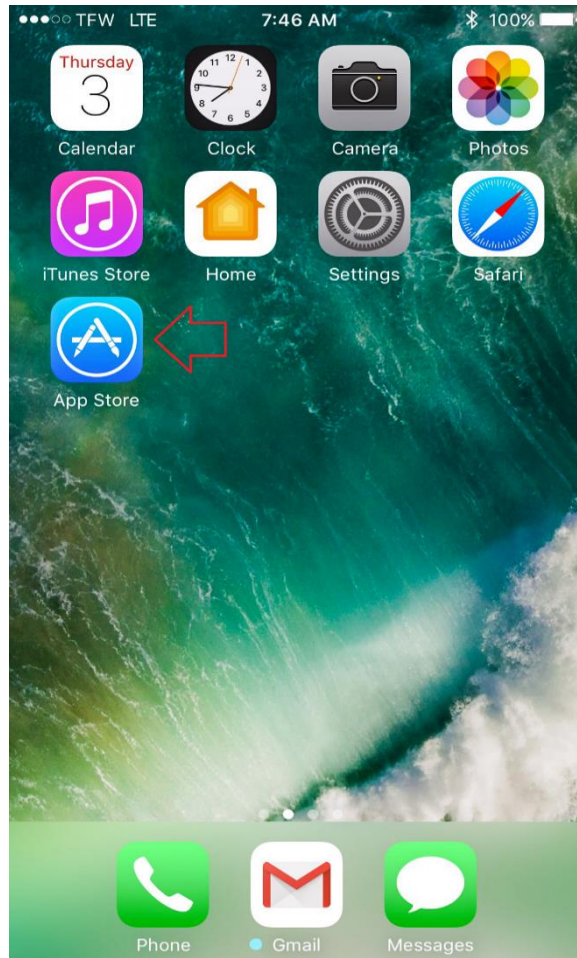


Munis ESS mobile app— (in this version you will not be able to enter time)

1. Install the Munis ESS app from the your Play Store (Android) or App Store (Apple iOS)

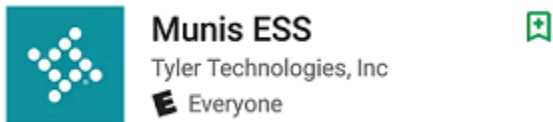


1. Android

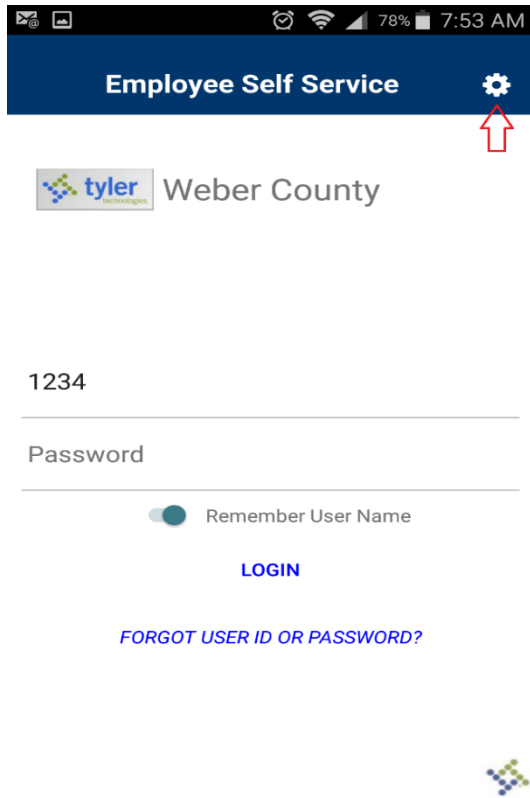


2. Apple iOS

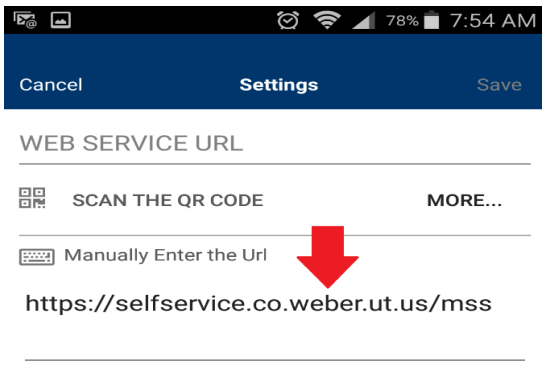
2. Search for the Munis ESS app and install it



3. Once installed open it and click on settings.



4. You can now Manually Enter the Url. <https://selfservice.co.weber.ut.us/mss> and then save.



5. Or select MORE and scan the QR code at the bottom of your ESS page after you sign in (use your employee id to login in to both ESS and the ESS app).

The screenshot displays the Munis Self Service portal. The browser's address bar shows the URL <https://selfservice.co.weber.ut.us/MSS/employees/default.aspx>. The page features a navigation menu on the left with options like Home, Employee Self Service, Credentials, Pay/Tax Information, Performance Evaluations, Personal Information, Time Off, and Time Entry. The main content area is titled 'Paychecks' and includes a 'Last Paycheck: 8/4/2017' summary, a 'Year to date' summary, and a table of 'Previous paychecks' with dates and 'Details' links. A 'Tools' section offers a 'Paycheck simulator' and 'View last year's W2'. Below this, the 'ESS Mobile Service URL' section contains a QR code with a red arrow pointing to it, and a link to the URL <https://selfservice.co.weber.ut.us/MSS> with a 'Copy to clipboard' option. The footer indicates '©2017 Tyler Technologies, Inc.'